

**Washbay Supervisor
Bethlehem, Pa**

Job Qualifications:

- Must be able to work night shift and weekends
- Mechanical experience preferred
- Supervisor experience required

Job Responsibilities:

- Maintain a clean wash bay
- Responsible for supervision and scheduling the cleaning service crew
- Assign overtime in accordance with established procedures
- Inspect completed buses after servicing
- Review manpower needs for all shifts and adjust as needed
- Schedule coaches and coordinate with Dispatch Department for cleaning and maintaining records
- Report defects to Maintenance Department for correction
- Coordinate replacement vehicles with Dispatch Department
- Inform Parts Department of materials needed
- Assist in snow removal
- Other duties as assigned